



Moving Homes Checklist



8 weeks before moving

Finalise your moving date with your agent

Moving Date:

Notify your agent or landlord (renter) of your move

Start taking quotes from moving companies and finalise your mover

Company Name:

Time (slot) & Day:

Make sure you check with your mover if they provide any boxes

If you are a DIY mover, you can hire a van on the final day to move your home

Company Name:

Contact No:

Time and Day:

Request for leave of absence from work (at least 3 days recommended)

Leave Applied: Y/N

Dates:

Prepare a list to notify the change of address. We have listed few of them below.

Employer

National Insurance

Council Tax

Electoral Roll

Department of work and pensions

HM Revenue & Customs

Royal Mail redirection

Gym

Newspaper/ Magazine subscription

Clubs and Societies

Phone

Broadband/Internet

TV License

Electricity

Gas

Water

Driver's License

Car Insurance

Schools

College/University

Surgery
Dentist
Optician
Pharmacist

Health Insurance
Home Insurance
Life Insurance
Travel Insurance
Pet Insurance
Pension Provider

Accountant
Solicitor
Bank
Credit card company

Family
Friends

Get your new home's security audit done

Get to know your neighbours
Speak to the local police about the crime rates in your area
Check if there is a security system installed in the property
Consult a security installer

Make a note of the things you need to fix in your existing home and get them done

Damaged flooring
Water stains
Window screens
Broken or cracked doors
Tap leakage and fixtures in the kitchen
Leakages or running toilet in the bathroom
Wall stains
Exteriors like missing fence board
House Lighting

Book cleaners to clean your house for a later date (2 weeks from your date of move)

Bathrooms
Oven
Garden
Carpets

6 weeks before moving

Prepare a list of items and arrange for your supplies to be packed

Boxes of different sizes and shapes (check with your mover if they provide any boxes-as stated under "8 weeks before moving")

Bubble wraps for fragile items

Start decluttering your home and pack your belongings (room by room)

Keep aside your clothes you want to discard aside, preferably in a separate box

Keep a separate box of things that you want to sell and donate

Keep fragile items in a separate box

Don't keep the boxes empty, instead put some clothes or packing paper to fill in

If you are moving to a new area, make sure you are talking to your children's existing school to transfer school records

Speak to the local council to check the school arrangements in your new area

Start notifying your utility service providers now if you want to transfer your services

Gas

Electricity

Broadband/ Internet

TV

Water

Check and compare deals with different suppliers if you want to switch to another supplier

4 weeks before moving

Stop over buying groceries and start consuming what is already stored in your home

Start labelling your boxes that you have packed

Label it with numbers/names/colours

Register to vote with your new address on the UK government website or set a reminder for a later date once you have moved

Change and inform your current GP, pharmacy, and any other healthcare service about your move, if you are moving to a new location

Do a thorough research on the new GP/dentist/optician and any other health services in your new area

If you have any ongoing prescriptions, take a copy of the same from your doctor to inform the new pharmacy

Time to finalize an efficient home security system for your new home

Now is the time to schedule a property survey and get security recommendations for your home

Choose and finalise your home security system and place an order with your chosen installer

Do a final walk through your new property and check if everything is in place as per the contract

Contact your agent if something is still pending and get it fixed before your moving date

2 weeks before moving

Prepare a list of essentials you would need in the first few days after you move to your new home

- Bathroom supplies (toilet paper, hand wash, toothbrush, etc.)
- Kitchen supplies (Kettle, toaster, mugs, etc.)
- Cleaning items (duster, cleaner, etc.)

Schedule an appointment with the cleaners you booked earlier to clean your house thoroughly

- Oven
- Bathroom
- Carpets
- Garden

Get information about the water, sewer and garbage services in your new area and contact them to avail these services from the date of your move

Start notifying other entities (as per your list) about the change of address

- Employer
- National Insurance
- Department of work and pensions
- HM Revenue & Customs
- Royal Mail redirection

- Gym
- Newspaper/ Magazine subscription
- Clubs and Societies

- Driver's License
- Car Insurance

- College/University

- Health Insurance
- Home Insurance
- Life Insurance
- Travel Insurance
- Pet Insurance

- Accountant
- Solicitor
- Bank

1 week before moving

Do the final check of your property

- Items packed and labelled
- Mover/Van booked
- Change of address has been notified to the concerned entities
- Repair work
- Essential items packed in a separate box

You can dismantle your furniture now if you move it on your own or check with your mover company what needs to be done at your end

Inform them if you have any oversized furniture to move

On the final day

- Do a final walk through your property before you leave
- Turn all the lights off
- Check that the taps are closed
- Close all the doors including garage door
- Flush toilets
- Turn off the heat and air conditioning
- Close all of the windows
- Dispose of all the garbage
- Note down the meter readings

Once you have moved in

- Collect your keys
 - If you have bought the property, the best thing to do is get the locks changed
 - Install/Service your security system (ideally the day after your keys are collected)
 - Deep clean your house before you unpack your boxes
 - Register your new council tax account online and update your new address
 - Register for Electoral Vote if not done earlier
 - Contact all your utility suppliers and service providers once again if the services are yet not started
 - Water, sewer, and garbage
 - Electricity & Gas
 - Broadband & TV
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- Family
 - Friends

FINAL CHECKLIST

Agent/Landlord
Mover/Van
Cleaners
Employer
National Insurance
Council Tax
Electoral Roll
Department of work and pensions
HM Revenue & Customs
Royal Mail redirection
Gym
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Clubs and Societies
Phone
Broadband/Internet
TV License
Electricity
Gas
Water, Sewer and Garbage
Driver's License
Car Insurance
Schools
College/University
Surgery
Dentist
Optician
Pharmacist
Health Insurance
Home Insurance
Life Insurance
Travel Insurance
Pet Insurance
Pension Provider
Accountant
Solicitor
Bank



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